

REGISTER OF LEAVE

FORM I (See Rule 14)

The Delhi Shops & Establishments Rules, 1954

KALKA STATIONERS
G-11, Sahyog Building
58, Nehru Place, N.D.-19
Ph.: 26440902, 26289845

Name of Establishment: Divein Eng. & Indus. Ltd.

Date of Employment

Name of Employee

Casual or Sickness Leave

Privilege Leave

Amount of Leave Requested	Date of Application if any	Leave Availed		Total Leave Availed	Whether Application Granted or Refused fully or partly	Leave Availed		Total	Balance at the end of the year
		From	To			From	To		

Amount of Leave Requested	Date of Application if any	Leave Availed		Total Leave Availed	Whether Application Granted or Refused fully or partly	Leave Availed		Total	Balance at the end of the year
		From	To			From	To		

D will for the month of August - 2020



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